



MOCO

MOTIVATIONAL SERVICES

APPLICATION FOR EMPLOYMENT

NAME _____ EMAIL ADDRESS: _____

PRESENT ADDRESS _____

CITY _____ STATE _____ ZIP _____

TELEPHONE(s) / CELL _____ / _____ U.S. WORK AUTHORIZATION Y N

Position of Interest:

Do not leave blank

Referred by:

- _____ Classified Advertisement
- _____ Job Fair- Career Fair
- _____ Motivational Services Employee
- _____ On-Line Posting
- _____ Career Center- Government Referral

Are you a former MOCO employee? _____ Yes _____ No

If yes, please give date(s) of former employment: _____

Seeking:

(Check all that apply)

- _____ full-time position, day__ evening__ overnight__ weekend_
- _____ part-time position day__ evening__ overnight__ weekend_
- _____ per diem schedule day evening overnight weekend_

Motivational Services, Inc. is an Equal Opportunity Employer. The agency hires, trains, promotes and compensates individuals on the basis of personal competence and potential for advancement without regard to race, color, religion, sex, marital status, genetic information (regardless of how or when it was obtained), national origin, sexual orientation, age, disability or veteran status.

EDUCATION/TRAINING:

High School/G.E.D. _____ Years Completed _____ Degree _____

College/University _____ Years Completed _____ Degree _____

College/University _____ Years Completed _____ Degree _____



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REFERENCES: Please provide 2 PROFESSIONAL references. At least two references must be from either a past supervisor, professional letter of recommendation, may be a recent performance evaluation, in the past 12 months; or endorsement from a teacher, professor, instructor who review submitted work, satisfactory completion of courses, etc. Relatives, friends, or co-workers are not a professional reference.



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PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. On a scale of 1-5 how would you rate your computer proficiency? 1 2 3 4 5
2. Do you have experience working with Microsoft Word, Excel & Outlook? Y____N____
3. Have you ever been suspended, placed on probation or discharged by any of your previous or current employers for possession, use or abuse of alcohol or drugs? Yes____No____
4. Have you ever been convicted of a crime, even a misdemeanor? Yes____ No____
5. Have you ever had allegations made against you related to client abuse, neglect or fraud?
Yes____ No____

PLEASE READ CAREFULLY BEFORE SIGNING:

"I understand that the facts contained in this application are true and complete and understand that, if employed, falsified statements on this application may be grounds for immediate dismissal.

I authorize and approve the verification by Motivational Services, Inc. of any and all statements herein and the references listed on either this application or on a resume submitted. This verification includes all information concerning my previous/current employment and/or education listed above and any pertinent information they may have. This also includes the results of a criminal background check, a child-protection background check and a motor vehicle driving record check which Motivational Services, Inc. may make during the application process or anytime during my employment period if hired.

I release all parties from all liability for any damage that may result from furnishing this information to you and understand that my application process and/or employment may be terminated at any point based on the results of these investigations. I further understand that this application is not intended to be a contract of employment nor does this application obligate Motivational Services, Inc. in any way if it decides to employ me. Motivational Services, Inc. is an at-will employer."

Signature of Applicant_____Date_____